



Supporting Document A: Proposal Submission Form

Rating: Pass or Fail

The Proposal Submission Form is a document to inform Lumenus of the Proponent's information and necessary submission criteria.

A. Proponent Information

Please fill out the form, naming one contact person of the Proponent:

Proponent Information	
Full Legal Name:	
Any Other Relevant Name under which Proponent Carries on Business:	
Street Address:	
City, Province/State:	
Postal Code/Zip Code:	
Country:	
Phone Number:	
Email Address:	
Company Website (if any):	
Proponent Contact Information	
Full Legal Name and Title:	
Proponent Contact Phone Number:	
Proponent Contact Email:	

B. Ability to Provide Deliverables

The Proponent has a clear and thorough knowledge of the required Deliverables as described in this RFP. The Proponent represents and guarantees its ability to provide the Deliverables in accordance with the requirements of the RFP.



C. No Prohibited Conduct

The Proponent declares that it has not participated in any conduct prohibited by this RFP.

D. Pricing

In accordance with the instructions stated in the RFP, the Proponent confirms the pricing information provided is accurate.

E. Conflict of Interest

For this RFP, the term “Conflict of Interest” means any prior, existing, or reasonably foreseeable circumstance involving the Proponent (which for the purposes of the entirety of this definition includes any individual reasonably connected to the Proponent), that has the potential to compromise or bias the Proponent’s professional judgement, objectivity, impartiality, or public/fiduciary duties, and includes an Apparent Conflict of Interest. An “Apparent Conflict of Interest” exists where a reasonable person having knowledge of any prior, existing, or reasonably foreseeable circumstances affecting the Proponent is likely to perceive that those circumstances are to compromise or cause bias to the Proponent’s professional judgement. In its sole discretion, the final determination of whether a Conflict of Interest exists shall be made by Lumenus.

If the box below is left blank, the Proponent will be deemed to declare that:

- (i) no Conflict of Interest exists in relation to Proponent’s Proposal
- (ii) there is no foreseeable Conflict of Interest in performing the contractual obligations contemplated in the RFP

Otherwise, if the statement below applies, *check the box.*

The Proponent declares that there is an actual or potential Conflict of Interest relating to the preparation of its Proposal, and/or the Proponent foresees an actual or potential Conflict of Interest in performing the contractual obligations contemplated in the RFP.



lumenus

Mental Health, Developmental & Community Services
Infants | Children | Youth | Individuals | Families

If the Proponent declares an actual or potential Conflict of Interest by marking the box above, the Proponent must set out details of the actual or potential Conflict of Interest in detail as an additional section in this submission form.

Conflict of Interest:

F. Disclosure of Information

The Proponent hereby agrees that any information provided in this Proposal, even if it is identified as being supplied in confidence, may be disclosed (a) where required by law or by order of a court or tribunal; and (b) by Lumenus, on a confidential basis, to the advisors retained by Lumenus to advise or assist with the RFP process, including with respect to the evaluation this Proposal.

Signature of Witness

Signature of Proponent Representative
*I have the authority to bind the Proponent

Name of Witness

Name of Proponent Representative

Title of Proponent Representative

Date